



Notice to Carriers Requesting a Credit on Temporary Credentials

If you purchased a temporary credential, and were unable to make the trip, or you over declared the number of miles traveled, you may be due a tax credit on your account. Your credit is subject to audit. Temporary Pass and Trip Permit Fees are non-refundable*. We will process your credit as follows:

- **For Carriers that also operate vehicles with Oregon Weight Receipts and Tax Identifiers (Receipts) (established carriers):**

Tax for miles paid but not used may be subtracted from the tax due on your weight-mile tax report for the same operating period. Include a copy of the pass with the report.

- **For Carriers Operating on Temporary Credentials Only (non-established carriers):**

Send this credit request form to ODOT/MCTD Tax Help, 3930 Fairview Industrial Drive SE, Salem, Oregon 97302-1166, or fax to (503) 378-3736. Please allow time to verify credit amount. A refund will be issued when credit exceeds \$25.00.

CREDIT REQUEST

MCTD Account Number _____ Carrier Name _____

Temporary pass/trip permit/or credential # _____ (please attach copy).

Describe the reason for the credit request:

Signature / Title

Oregon Weight Receipts and Tax Identifiers (Receipts) allow your vehicles to travel in Oregon without advance payment of taxes and fees. To establish your file as a motor carrier operating on Receipts:

- Complete and return an Application for Motor Carrier Account (Form 735-9075). After notification that your account has been established, apply for a Receipt using Form 735-9076 Oregon Weight Receipt and Tax Identifier Application or call 378-6699.
- Vehicles with a Receipt are subject to bond or cash deposit requirements. You may contact our Bond Department (503) 378-4823 for bond amounts applicable to your type of operation.

All credits, temporary passes, trip permits, and Receipts are subject to audit.

If you have any questions about this refund procedure, please call our Tax Help Department (503) 378-6220.

* *Exception: Trip Permit fees may be refundable if proof of apportioned registration or out-of-state Farm Verification is attached.*